

Warradale Community Children's Centre acknowledges the traditional custodians of the land we live on today and we pay our respects to the Aboriginal and Torrens Strait Islander People past, present and emerging.



Mandatory Training Policy

National Quality Standard (NQS)

Quality Area 7: Governance and Leadership		
7.1.2	Management Systems	Systems are in place to manage risk and enable the effective management and operation of a quality service
7.1.3	Roles and Responsibilities	Roles and responsibilities are clearly defined, and understood and support effective decision making and operation of the service

Education and Care Services National Regulations

Under the Education and Care Services National Law	
188	Offence to engage person to whom prohibition notice applies
170	Policies and Procedures to be followed

Aim

To ensure that everyone is aware of their obligations for training which is Mandatory.

Implementation

Leadership will:

- Develop and review this policy and ensure it is implemented throughout the site.
- Ensure educators are aware of this policy and it is implemented.
 - Update qualifications chart and display in the staff room with expiry dates visible.

Educators will:

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- Ensure that all qualifications that are Mandatory are kept up to date. (This includes and is not limited to, the Working with Children certificate, first aid, CPR, Child Safe Environments and Bug Busters.)
- Understand that they cannot come to work if their Working with Children certificate is out of date.
- Organise the training and pay for it themselves.

Evaluation

- This policy is viewed as working effectively when all educators have their qualifications up to date.

Source

<ul style="list-style-type: none"> • Australian Children's Education & Care Quality Authority. (2014) • Guide to the Education and Care Services National Law and the Education and Care Services National Regulations 2015. • Revised National Quality Standards
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Record of Policy Adoption and Amendment:

Version	Date	Details	Author	Next Review Date
1.0	10/7/19	Policy developed	Trish Cook	July 2022
1.1	2/8/23	Policy reviewed and updated	Stephanie Bilsborow	2/8/2024

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